

## Manual VIII

**A statement of the Boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether or the minutes of such meetings are accessible for public.**

*(Section 4(1)(b)(viii))*

<b>Sr. No.</b>	<b>Name and address of the consultative Committee /bodies</b>	<b>Constitution of the committee/body</b>	<b>Role and responsibility</b>	<b>Frequency in Meeting</b>	<b>View</b>
1.	Board of Directors	1. Managing Director 2. Chairman 3. Director, Tribal Welfare Department 4. Board of Directors	To transact the business as laid in the meeting.	One in every quarter and in exceptional cases additional meetings are scheduled to decide on .	<a href="#">Click Here</a>
2.	DPC	1) Managing Director 2) Director, Tribal Welfare Department 3) Under Secretary Personnel	To Examine and decide Corporation appointment and promotions.	As and when needed.	<a href="#">Click Here</a>
3.	Audit Committee	1) Managing Director 2) 02 Members of Board of Directors 3) Internal Auditor 4) Company Secretary	Review of overall functioning of the Corporation from time to time.	Three to Four Meetings in Financial year, as required under Companies Act, 2023.	<a href="#">Click Here</a>
4.	Purchasing Committee	1) Superintendent 2) Head Clerk 3) Assistant Accounts Officer	To decide and recommend in various purchases of	As and when needed.	<a href="#">Click Here</a>

			the Corporation.		
5.	Sub-Committee under Ashraya Adhar Scheme.	1)Chairman 2)02 Members of Board of Directors	To decide and recommend files under Ashraya Adhar Scheme.	As and when needed.	<a href="#">Click Here</a>
6.	Sub-committee under Short Term Loan	1)Chairman 2)02 Members of Board of Directors	To decide and recommend files under Short Term Loan Scheme.	As and when needed.	<a href="#">Click Here</a>
7.	Goa Tribal's Employment Generation Programme (GTEGP) Scheme	As per Task Force Committee: 1) Managing Director, Implementing Agency 2) Dy. Director Tribal Welfare or his representative 3) Dy. Director (Admn), DITC 4) Chartered Accountant	To decide and recommend files under Goa Tribal's Employment Generation Programme (GTEGP) Scheme	As and when needed.	<a href="#">Click Here</a>
8.	Short Term Professional Training Course Scheme	1)Chairman 2)02 Members of Board of Directors	To decide and recommend files under Short Term Professional Training Course	As and when needed.	<a href="#">Click Here</a>
9.	Sexual Harassment Committee	1) Presiding Officer 2) 02 Members 3) 01 NGO member	To examine and decide harassment cases in Office.	As and when needed.	<a href="#">Click Here</a>