



**GOA STATE SCHEDULED TRIBES FINANCE AND
DEVELOPMENT CORPORATION LTD**

(A GOVERNMENT OF GOA UNDERTAKING)

2nd Floor, Dayanand Smriti Building,

Swami Vivekanand Road,

Panaji Goa - 403 001.

Email : gsstfdcl2018@gmail.com

Website : www.gsstfdcl.in

Ph. No.: 2426949

GSTIN : 30AACCG3638B1ZB

Ref. No.: GSSTFDC/148/2016/ADMN/ 2473

Dated : 11/09/2026
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ADVERTISEMENT

Applications as per prescribed format are invited by the Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji - Goa (Government of Goa Undertaking) for filling post of Company Secretary purely on Contractual basis initially for a period of 01 (One) year, latest by 10/10/2026 for filling up the post as detailed here below:

Sr. No	Name of the Post	Essential Educational Qualification & Experience	Total No. of Post	Consolidated remuneration per month
1	2	3	4	5
1	Company Secretary,	Essential : 1. Associate Member / Fellow of the Institute of Company Secretaries of India (ICSI) constituted under Company Secretaries Act, 1980. 2. Graduate from a recognized University 3. Knowledge of Konkani Desirable: 1. 1 year experience in reputed university 2. Knowledge of Marathi	01-(UR)	Monthly remuneration of ₹50,000/-

- 1. Age Limit:** Not less than 18 years but not exceeding 45 years, relaxable for Government Servants by 5 years.
- 2. Residential Certificate :** 15 years of valid residence certificate in the state of Goa duly issued by the competent authority.
3. The Corporation reserves the rights to cancel the recruitment process at any time without any further notice and without assigning any reason thereof.
4. Only the eligible candidates fulfilling the criteria as on 10/10/2026 as per the Advertisement shall apply & the candidates need not furnish any documents at the time of applying for the post.
5. Late and incomplete application will be summarily rejected.
6. Application format may be downloaded from www.gsstfdcl.in.

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Managing Director
GSSTFDCL

APPLICATION FORM

To,
The Managing Director,
Goa State Scheduled Tribes Finance and
Development Corporation Ltd.,
2nd Floor, Dayanand Smriti Bldg.,
Swami Vivekanand Road,
Panaji – Goa 403101.

Affix latest
Passport Size
color
Photograph

Sub:- Application for the post of Company Secretary on contract basis at the Goa State
Scheduled Tribes Finance and Development Corporation Ltd, Panaji - Goa.

1.	Name of Candidate (In block letters)			
2.	Father's / Husband's Name			
3.	Permanent Address			
4.	Address for Correspondence			
5.	Nationality			
6.	Date of Birth			
7.	Gender			
8.	Mobile No.			
9.	e-mail ID			
10.	Employment Registration No.			
11.	Residential Certificate No. & Date			
12.	Category (Tick as applicable)			Gen/SC/ST/OBC/EWS/PH/Other
13.	Company Secretary Membership No.			
14.	Details of Educational Qualification (s)			
	Qualification / Degree	Year of passing	University/Board	% of Marks Obtained & Division / Grade
(i)				
(ii)				
(iii)				
(iv)				
(v)				
15.	Experience		Name of Organisation	Period

DECLARATION

I, son/ daughter/ wife of hereby
solemnly declare and affirm that all statements made in this application are true, complete and
correct to the best of my knowledge and belief and I possess the requisite qualification and other
mandatory documents for the post. I understand that in the event of any information being found
untrue/false/incorrect, my candidature is liable to be cancelled/terminated even after selection;
besides taking any other action deemed fit in this regard. I will not stake any claim nor file any
court case for regularization of service in any Court of Law for absorption after
termination/completion of contract period. I shall abide by the terms and conditions as
prescribed.

.....
(Signature of Candidate)

Name (in block letters).....

Place:

Date:

* Note: In case of insufficient space separate sheet may attached.

** Please note that no other correspondence or telephonic enquiries shall be entertained.